

Setting goals for a Board of Management for the next twelve months

How do you feel we are performing on each of these issues?

Key performance indicators	Very good 😊😊	Good 😊	OK	Needs Improvement 😞	Help! 😞😞
1. Board members have an understanding of the role and function of the organisation					
2. Board members have a clear understanding of their roles and responsibilities					
3. Staff members have an understanding of the role of the Board					
4. New Board members are provided with an orientation session and information kit					
5. Board members have a copy of all current staff workplans and job descriptions					
6. There is a strategic plan in place					
7. The strategic plan is monitored and evaluated					
8. Adequate notice is provided for meetings					
9. There is a annual calendar of meetings set in advance					
10. The length of the meeting is just right.					
11. Staff reports and proposals are forwarded to Board members prior to the actual meetings					
12. An agenda is prepared prior to the meeting					
13. The agenda is followed in the meeting					
14. A decision is made for each agenda item before progressing to newer items					
15. The meetings are chaired well					
16. Board members are encouraged to put forward their point of view in discussions. All members participate equally.					

17. Board members feel comfortable in putting forward their point of view or to disagree					
18. Board members feel valued by the group					
19. A financial report is provided to each meeting					
20. Board members understand financial reports					
21. The Executive Officer provides enough information on issues to be discussed					
22. Board members pay attention when staff present their reports					
23. There are opportunities for the Board to discuss and consider current government policies impacting on young people					
24. Attendance at meetings is good					
25. Accurate minutes are produced from each meeting					
26. There is no conflict of interest when decisions are made					
27. Board members receive training in how to perform their role					
28. Board members know what is in the constitution					
29. There is a process in place for handling urgent matters between meetings. Decisions are not made on the run.					
30. Proper process and policy is followed					
31. Young people on the Board participate and are recognised as equals					
32. The work load between meetings is shared evenly					
33. Organisational policies are up to date and are actually implemented					
34. Board members know each staff member and their role					
35. Appraisals are carried out for all staff on a regular basis					
36. Annual planning days are held for Board members and staff					
37. Board members have a commitment to the organisation and to social justice					